



**APPLICATION FOR (Tick the Required)**

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| <p>a. Duplicate Provisional Certificate <input type="checkbox"/></p> <p>b. Migration Certificate <input type="checkbox"/></p> <p>c. Attestation of the documents <input type="checkbox"/></p> | <p>d. Genuinity (Credential Verification)/ WES Form <input type="checkbox"/></p> <p>e. Medium of instruction <input type="checkbox"/></p> <p>f. Application form to obtain Duplicate Certificate (On loss of OD) <input type="checkbox"/></p> |
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1.	Name of the Candidate (as per Intermediate Certificate)		
2.	Name of the course passed		
3.	Register Number		
4.	Month and Year of Passing		
5.	College in which studied		
6.	Details of fee paid	D.D.No.	Date:
		Amount:	Bank:
7.	Address for communication (with phone number)		

**SIGNATURE OF THE CANDIDATE**

**Please tick the documents submitted:**

**All payments shall be made through D.D in favour of Registrar, Dr. NTR UHS, Vijayawada**

<p><b>A. Duplicate Provisional Certificate:</b></p> <p>1. Intermediate Certificate.(Photo copy) <input type="checkbox"/></p> <p>2. Marks Memos of All Years. (photo copies) <input type="checkbox"/></p> <p>3. Fee of Rs. 400/- <input type="checkbox"/></p>	<p><b>D. Genuinity (Credential Verification):</b></p> <p>1. Xerox copy of Original Degree Certificate for which genuinity verification is required <input type="checkbox"/></p> <p>2. Xerox copies of OD &amp; OT for WES Form <input type="checkbox"/></p> <p>3. Fee of Rs.5000/- for genuinity verification <input type="checkbox"/></p> <p>4. Fee of 5000/- for Wes Form <input type="checkbox"/></p>
<p><b>B. Migration Certificate</b></p> <p>1. Original Degree Certificate (Photo copy) <input type="checkbox"/></p> <p>2.Fee of Rs. 400/- (Tatkal) : 200/-(Ordinary) <input type="checkbox"/></p>	<p><b>E. Medium of instruction:</b></p> <p>1. Xerox copy of Original Degree Certificate. <input type="checkbox"/></p> <p>2. Fee of Rs.1000/- <input type="checkbox"/></p>
<p><b>C. Attestation of the documents :</b></p> <p>1. Original certificates. <input type="checkbox"/></p> <p>2. Photo copies of certificates. <input type="checkbox"/></p> <p>3. Fee of Rs.1000/- upto 40 copies. <input type="checkbox"/></p> <p>Fee of Rs.2000/- Between 40 &amp; 60 copies. <input type="checkbox"/></p> <p>Fee of Rs.3000/- above 60 copies. <input type="checkbox"/></p>	<p><b>F. Application form to obtain Duplicate Certificate (On loss of OD):</b></p> <p>1. Requisition letter from the candidate specifying the reasons for need of Duplicate Certificate. <input type="checkbox"/></p> <p>2. Fee of Rs.500/- <input type="checkbox"/></p>
<p><b><u>FOR THE USE BY PRO CELL OF Dr. NTR UHS, VIJAYAWADA.</u></b></p>	<p><b><u>ADDRESS FOR COMMUNICATION</u></b></p>

**INSTRUCTIONS TO THE APPLICANT**

1. There should be separate application and separate D.D's for each requirement.
2. Migration certificates will be issued only after issue of Original Degrees to the candidates. Hence, the candidates should apply for Migration certificate along with a copy of Original Degree certificate after receipt of the same.
3. A self-addressed sufficiently stamped A4 Cover should be enclosed for sending the Certificate(s) by **REGISTERED POST / SPEED POST.**
4. The application must be signed only by the candidate.
5. Fees once paid will not be refunded under any circumstances.
6. All payments shall be made in favour of the Registrar, Dr. NTR UHS, Vijayawada payable at Vijayawada from Nationalized Bank.
7. Duly filled in application form and attested documents will only be considered. (Incomplete application will be rejected).

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