



Dr. NTR UNIVERSITY OF HEALTH SCIENCES::AP::VIJAYAWADA- 520 008

NOTIFICATION

The 22nd & 23rd Annual Convocation of Dr.NTR University of Health Sciences will be held in the month of April, 2020.

All the students declared successful in the Examinations conducted between 1st January-2017 to 31st December-2017 and 1st January-2018 to 31st December-2018 are eligible to receive the Degree certificates "IN PERSON" or "IN ABSENTIA". The last date for the submission of filled in application forms is **02-03-2020**. The complete details and application forms are available in the University website, <http://ntruhs.ap.nic.in>.

(File.No. 676/A1/Conv./2020, dt: 11-02-2020)

K. Sanku
13/2/2020
REGISTRAR

[Signature]

To
The Editors of all daily News Papers --- With a request to publish the Notification as news item at FREE OF COST in AP and Telangana States

Copy to the Principal Secretary to Government,
Health, Medical and Family Welfare Department,
Govt. of AP, AP Secretariat, Velagapudi, Amaravathi.

" The Director of Medical Education, Govt. of AP,
Old Govt. General Hospital Campus, Vijayawada.

" All the Wing Officers, Dr. NTR UHS, Vijayawada

" The System Analyst i/c ---- for placing in the University website.
Dr. NTR UHS, Vijayawada

" PS to Vice-Chancellor / PA to Registrar, Dr. NTR UHS, VJA



Dr. NTR UNIVERSITY OF HEALTH SCIENCES:: AP::VIJAYAWADA- 520 008

22nd & 23rd COMBINED CONVOCATION TO BE HELD
IN THE MONTH OF APRIL, 2020

INSTRUCTIONS TO APPLY FOR DEGREE CERTIFICATES

1. All the students declared successful in the examinations conducted between 1st January-2017 to 31st December-2017 (for 22nd Convocation) and 1st January-2018 to 31st December-2018 (for 23rd Convocation) pertaining to Super Speciality Degree, Post Graduate Degree, Post Graduate Diploma and Ph.D courses are eligible to receive the Degree Certificates "IN PERSON" or "IN ABSENTIA".
2. All the Undergraduate students who have completed their internship between 1st January-2017 to 31st December-2017 (for 22nd Convocation) and 1st January-2018 to 31st December-2018 (for 23rd Convocation) are eligible to apply for award of Degrees "IN ABSENTIA" of the Convocation only. Degrees will not be awarded "IN PERSON" for Undergraduates.
3. Such of those students for whom compulsory internship is not applicable but have passed their examination between 1st January-2017 to 31st December-2017 (for 22nd Convocation) and 1st January-2018 to 31st December-2018 (for 23rd Convocation) are also eligible to receive the Degree Certificates "IN ABSENTIA" only.
4. The filled-in Application Form should be submitted in person or by post to the Controller of Examinations, Dr. NTR University of Health Sciences, Vijayawada, so as to reach on or before **02-03-2020** duly enclosing all the required documents and Demand Draft as directed in the instructions / guidelines given in the concerned application form.
5. Applications received after **02-03-2020** will not be considered.
6. The exact date, time and venue of the Convocation will be published in due course.
7. **The candidates applying for Degrees "IN PERSON", for the Ph.D., Super Speciality courses and Medal / Prize winners only will be called on to the dais for receiving the Degrees / Medals / Prizes. All other candidates (Post Graduates) have to receive the Degrees in their respective seats only and will not be called on to the dais during the Convocation.**



Dr. NTR UNIVERSITY OF HEALTH SCIENCES
VIJAYAWADA, ANDHRA PRADESH, INDIA- 520 008

APPLICATION FOR 22nd & 23rd COMBINED CONVOCATION

Affix latest
passport size
photograph
duly attested
by the
Principal

1	Candidate wants to take Degree (put a tick mark at in-person / in-absentia)	:	IN-PERSON / IN-ABSENTIA
2	Degree for which application is made	:	Ph.D. / Super Speciality /PG Degree / PG Diploma & UG Courses
3	Full name of the candidate (as per the Intermediate OR its Equivalent Certificate for UG and Degree Certificate for PG / Super Speciality in capital letters)	:	
4	Name of Father / Mother of the Candidate	:	
5	Particulars of examination passed		
	i) Course applied for Degree / Diploma Certificate	:	
	ii) Month & year of passing	:	
	iii) Registered Number (H.T.No.)	:	
	iv) College where studied and passed	:	
	v) Class obtained	:	
6	Details of internship	:	i) From _____ to _____ ii) Hospital where Internship was done _____
7	Details of fee paid		
	i) Amount	:	Rs.
	ii) DD Number & Date	:	
	iii) Name of the Bank	:	
	iv) Place	:	
8	Address for Communication :		
	Mobile No :		
	E-mail :		

Station :

Date :

SIGNATURE OF THE CANDIDATE



FOR THE USE OF PRINCIPAL ONLY

Certified that the details furnished above by Dr./Mr./Ms. _____ are verified and found correct. The applicant has no dues to this College. Hence, there is no objection for issue of Super Specialty Degree / PG Degree / PG Diploma / Ph.D/ UG permanent Degree Certificate to him / her.

Station :

Date : (Signature of the Principal with office seal)

NOTE:

The candidates applying for degrees "IN PERSON", for the Ph.D., Super Speciality and Medal / Prize winners only will be called on to the dais for receiving the Degrees / Medals / Prizes. All other candidates (Post graduates) have to receive the degrees in their respective seats only and will not be called on to the dais during the Convocation.

FOR THE USE OF Dr. NTR UHS EXAMINATIONS WING

- 1) TR Page No. _____
- 2) Sl.No. & Page No. of the Permanent Degree Issue Register (In Person) _____
- 3) Degree Certificate Sl.No. _____

Submitted:

All the details have been verified.

Jr.Asst.

Sr.Asst.

Supdt.

AR

DR

JR

COE



Instructions / Guidelines to the applicants

- 1) USE ONLY CAPITAL LETTERS.
- 2) Applications must be routed through the Principal of the College where the candidate has studied the Super Specialty /PG Degree / PG Diploma / Ph.D. Degree Courses.
- 3) **Full Name:**
 - a. It should be written as spelt in the Intermediate or its Equivalent Certificate by those who are applying for UG Degree Certificates.
 - b. It should be written as spelt in the UG Degree Certificates by those who are applying for Super Speciality /PG Degree / PG Diploma / Ph.D Certificates.
 - c. In case of those who want to obtain Super Specialty / PG Degree / PG Diploma / Ph.D/ UG Degree Certificates as per the changed Name / changed Surname, the Full Name must be written as spelt in the AP Gazette, Proceedings of the Dr. NTR University of Health Sciences OR any other Educational Authority.
- 4) **Passport Size Photographs:**
 - a. One Photograph should be affixed on the Application Form duly attested by the Principal of the college where the applicant has studied and passed.
 - b. Two Photographs should be kept in an envelope and is to be enclosed to the Application.
- 5) **Details of fee:**

DD is to be obtained from any Nationalized Banks in favour of THE REGISTRAR, Dr.NTR UNIVERSITY OF HEALTH SCIENCES payable at Vijayawada for degree certificates as detailed below :

Sl No	Course	Fee for obtaining Degree Certificate	
		In person	In absentia
1	Super Specialty / Ph.D / MD / MS / MDS / MD(Ayur) / MD(Homoeo) / MD(Unani) and PG Diploma	2,000/-	3,000/-
2	M.Sc (Applied Nutrition)	2,000/-	2,500/-
3	M.Sc (N) and MPT	1,500/-	2,000/-
4	M.Sc (M)	1,000/-	1,500/-
5	All UG Courses	----	1,000/-



6) **Details of Internship:**

It should be filled up by those who are applying for UG Degree Certificate only.

- 7) Filled in application forms should be sent to the "CONTROLLER OF EXAMINATIONS", Dr. NTR University of Health Sciences, Vijayawada only on or before **02-03-2020**. The envelope containing filled in application should be superscribed "**22nd CONVOCATION (OR) 23rd CONVOCATION**".

8) ENCLOSURES:

The following documents are to be enclosed.

A) **Common to all Applicants:**

- 1) Those candidates who want to obtain their Degree Certificates as per the changed Name / changed Surname should submit attested copy of AP Gazette / Proceedings of Dr. NTR University of Health Sciences OR any other Educational authority.
- 2) All enclosures must be securely tagged to the application.
- 3) Envelope containing the two (2) Passport size photographs should be kept with the application along with enclosures.
- 4) DD should be kept on top of the application.
- 5) There is no need to enclose a self addressed envelope either with stamps OR without stamps.

B) **By those who are applying for issue of Super Specialty /PG Degree / PG Diploma / Ph.D. Degree Certificates only:**

- 1) Attested copy of Permanent Degree Certificate
- 2) Attested copy of PG Degree Provisional Certificate
- 3) Attested copy of PG Diploma Provisional Certificate
- 4) Attested copy of Super Specialty Provisional Certificate.

C) **By those who are applying for issue of UG Degree Certificates only:**

- 1) Attested copy of Intermediate or Equivalent Certificate.
- 2) Attested copy of Internship Certificate issued by the Principal of the concerned Medical College.
- 3) Attested copy of UG Degree Provisional Certificate
- 4) Attested copy of Temporary/Permanent Registration Certificate as proof of having registered themselves with MCI/DCI/INC etc.
- 5) Attested copies of individual Marks Memos of 1st to Final year of UG Degree Exams (only if the Official Transcript is not yet been issued by Dr. NTRUHS)
- 6) Attested copy of G.O. on transfer of candidate from one college to another college during the Internship Period.



9) Address and Mobile Numbers of the candidates shall be written in the following space (two copies)

To										To											
Mobile No :										Pin Code :											
E-mail :										Mobile No :											
E-mail :										E-mail :											
Pin Code											Pin Code										
Mobile											Mobile										