



**Dr. NTR UNIVERSITY OF HEALTH SCIENCES: A.P: VIJAYAWADA-520 008**

Lr. No. 466/A4/Physiotherapy/B.Sc(MLT)/B.Sc (PMNC)/2020

Dated : 06-05-2020

To

The Principals of all affiliated Physiotherapy / B.Sc. (MLT) / B.Sc Paramedical Courses  
Colleges in the State of A.P.

Sir / Madam,

Sub : Dr. NTR UHS - Academic – Schedule for Physiotherapy / B.Sc. (MLT) / B.Sc. Paramedical Courses for the academic year **2020-21** – Communicated - Reg.

Ref : 1. This University's Academic Calendar for the year 2020.  
2. Orders of the Vice Chancellor Dt : 06-05-2020.

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I am by direction, herewith furnishing the **SCHEDULE** to be followed by the Physiotherapy / B.Sc(MLT) / B.Sc Paramedical Courses colleges for the academic year **2020-21** so as to apply for **INSPECTION / AFFILIATION** by remitting the requisite fee for each course to Dr. NTR University of Health Sciences, Vijayawada through NEFT/ RTGS / ACCOUNT TRANSFER and to enclose the receipt of the payment along with proposals.

Payment mode details mentioned below:

Entity Name	Registrar, Dr. NTR University of Health Sciences, Vijayawada.
Account allotted to	Academic Wing
Payment Mode	NEFT/RTGS/ACCOUNT TRANSFER
Beneficiary Name	CSR
Beneficiary Bank Name	Andhra Bank
Branch where account is held	Ring Road, Vijayawada.
Bank Account Number	013410100112676
RTGS IFS Code	ANDB0000134
NEFT IFS Code	ANDB0000134

It is informed that the application for **INSPECTION** or **AFFILIATION** shall be submitted alongwith details of physical facilities, clinical permission letters with the following details and enclosures. If the relevant enclosures are not submitted to the University alongwith proposals, affiliation will not be granted by the University. **Further, it is informed that the signature of the Principal's alongwith official seal is must on every page submitted by the College.**

**I. FEE PARTICULARS :**

Course	Inspection fee + GST 18% Rs.	Affiliation fee for existing colleges + GST 18% Rs.	Affiliation fee for New colleges + GST 18% Rs.	Last date for applying for Inspections and continuation of affiliation by the existing colleges
B.Sc(MLT)	25,000 + GST 18%	1,00,000 + GST 18%	2,00,000 + GST 18%	<b>On or before 05-06-2020</b>
B.Sc Paramedical Courses	25,000 + GST 18% (per each course)	1,00,000 + GST 18% (per each course)	2,00,000 + GST 18% (per each course)	
BPT	25,000 + GST 18%	1,00,000 + GST 18%	2,00,000 + GST 18%	
MPT	25,000/- for each speciality + GST 18%	50,000/- for each speciality + GST 18%		

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- a. To pay the 18% of GST as per Government norms on affiliation fee, inspection fee, as mentioned in the above statement.
- b. Inspection for affiliation / continuation of affiliation proposals should be submitted in prescribed application form as per Physiotherapy / B.Sc. (MLT) / B.Sc. Paramedical Courses statutes and should pay prescribed fee.
- c. The colleges where 1<sup>st</sup> batch of students completes the course have to apply for continuation of affiliation by paying requisite affiliation fee.
- d. University usually arranges inspection every year for the colleges until the 1<sup>st</sup> batch/enhancement seats batch completes their course. Such colleges shall apply for Inspection and also for Continuation of Provisional Affiliation.
- e. Government Colleges are exempted from payment of Inspection fee and Affiliation fee, however, the colleges shall apply for Inspection / Affiliation every academic year in the prescribed proforma as per Physiotherapy / B.Sc. (MLT) / B.Sc. Paramedical Courses statutes.

## II. STAFF PARTICULARS

- a. List of existing Teaching staff particulars of all the department wise including Principal, Vice-Principal, Professors, Assoc. Profs, Asst. Profs., Tutors, Lecturers, Lab Technicians and etc., are to be submitted in the proforma duly signed by the Principal with undertaking and office seal.
- b. Submission of pay slips of all staff is mandatory.
- c. For new recruited staff submit specialty wise completely filled in Faculty ID forms with the latest color Photo of the concerned faculty alongwith the following necessary enclosures:
  1. Copy of Appointment orders,
  2. Copy of Joining reports.
  3. Attested copies of qualifications (Xerox copies of the original degree certificate, etc.,).
  4. Other relevant documents.

**THE SUBMISSION OF ABOVE DOCUMENTS ARE MANDATORY FOR GRANTING OF AFFILIATION BY THE UNIVERSITY.**

- d. CD containing scanned data of all teaching and non-teaching staff as per Physiotherapy B.Sc. (MLT) / B.Sc. Paramedical Courses Statutes.

- Note:-**
1. *For B.Sc. (MLT) course M.Sc. (MLT) or M.Sc. (Medical Specialization) qualified staff is considered.*
  2. *There is no need to submit faculty ID forms of the existing staff but the Principal has to submit an undertaking that the staff are recruited and are available in the college as per the Physiotherapy/B.Sc.(MLT) Statutes/ B.Sc. Paramedical Courses.*

## III. PERMISSION LETTERS

- a. The colleges who have already applied for enhancement of seats and awaiting orders from Government of A.P should also apply to University for inspection for enhancement of seats along with continuation of affiliation.
- b. However, affiliation for enhancement of seats for Physiotherapy/B.Sc.(MLT)/ B.Sc. Paramedical Courses college will be considered only after receipt of letter of permission from Government of A.P.

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- c. Each institute should be running at the address permitted by Government only. If any college wishes to shift the college to new premises, they should obtain Government permission and submit the same to the University. Shifting of college premises in between the academic year and without University/Government permission will not be entertained.

**IV. CLINICAL TRAINING TO THE STUDENTS**

- a. Latest Clinical Permission letters as per G.O. in original from the concerned hospitals regarding clinical training of the students should be submitted along with affiliation proposals.
- b. Government permission is necessary for changes of affiliated hospitals for clinical training.
- c. **If any college has failed to submit the latest clinical permission letters from the concerned Hospitals as per G.O., the affiliation will not be granted.**

V. To submit NOC from Digital Library, Dr. NTR UHS for the academic year 2020-21.

VI. To submit TA / DA bills of inspection committee for reimbursement within three months; if any, as per rules.

**VII. GENERAL INFORMATION**

- a. The University shall have the right to conduct an enquiry or appoint an enquiry committee if there are substantial allegations (or) irregularities in administrative, financial (or) academic nature, against the colleges.
- b. Should take all the measures to prevent ragging in the institutions. Necessary guidelines have already been issued in this regard.

Further, it is informed to submit the compliance with documentary evidences regarding rectification of the deficiencies already informed by the University while granting the conditional affiliation for the academic year 2019-20 along with the proposal, failing which the provisional affiliation will not be granted for the academic year 2020-21.

If the application is received after the last date i.e 05-06-2020 granting of affiliation will not be considered by the University for the academic year 2020-21. Hence you are requested to submit the Applications/Proposals alongwith relevant documents with inspection and affiliation fee as stated above for granting of affiliation for the academic year 2020-21 within the date.

Yours faithfully,  
Sd/-REGISTRAR

//ATTESTED//

  
JOINT REGISTRAR (ACADEMIC) 6/5/2020

- Copy to: The Finance Officer, Dr. NTR UHS, VJA  
“ The Joint Registrar (Admissions), Dr. NTR UHS, VJA.  
“ The PS to Vice – Chancellor / PA to Registrar, Dr. NTR UHS, VJA.  
“ The Web Master - with a request to place the same in the University Website.