PROSPECTUS

FOR SUBMISSION OF ONLINE APPLICATION FORM & UPLOADING OF DOCUMENTS FOR VERIFICATION FOR ADMISSION INTO PG DENTAL DEGREE / DIPLOMA COURSES UNDER COMPETENT AUTHORITY QUOTA FOR THE ACADEMIC YEAR 2020 -21

Dr. NTR UNIVERSITY OF HEALTH SCIENCES,
ANDHRA PRADESH,
VIJAYAWADA - 520 008
**ADMISSION INTO PG DENTAL DEGREE / DIPLOMA COURSES UNDER COMPETENT AUTHORITY QUOTA FOR THE ACADEMIC YEAR 2020-21**

**IMPORTANT DATES TO REMEMBER**

<table>
<thead>
<tr>
<th></th>
<th>Date of Notification</th>
<th>18-04-2020</th>
</tr>
</thead>
<tbody>
<tr>
<td>2</td>
<td>Availability of online Applications</td>
<td>From 10.00 A.M on 21-04-2020 to 11.00 P.M on 26-04-2020</td>
</tr>
<tr>
<td>3</td>
<td>Dates of exercising web options for admission into PG Dental courses</td>
<td>Will be notified later</td>
</tr>
<tr>
<td>4</td>
<td>Commencement of classes</td>
<td>Will be notified later</td>
</tr>
<tr>
<td>5</td>
<td>Closure of admissions</td>
<td>As per DCI regulations</td>
</tr>
</tbody>
</table>

**NOTE:** All the dates are tentative and the University reserves the right to change them without assigning any reason or advance notice.

**Note:**
1. The candidates should visit the University website http://ntruhs.ap.nic.in for circulars/ Notifications and Notices regularly for latest updates until closure of admissions
2. No further Notification will be issued by the University unless there is any change in the schedule. No Individual intimations will be sent.
3. If the candidate faces any difficulty for submitting the online application the following numbers may be contacted:
   - for technical difficulties No. 9490332169 and 9030732880
   - for clarifications on Regulations No.8978780501 and 7997710168 (10.00 AM to 6.00 PM)
REGULATIONS:
The following are the Regulations for admission into the State quota seats of all Post Graduate Dental Degree/Diploma Courses under Competent Authority Quota in all the Dental Colleges affiliated to Dr. NTR UHS for the academic year 2020-21.

1. NUMBER OF SEATS UNDER COMPETENT AUTHORITY QUOTA:
   a. Government Dental Colleges: 50% of the total available seats are in State quota under Competent Authority.
   b. Private Un-Aided Non- Minority Dental Colleges: 50% of the total available seats are in Competent Authority Quota.
   c. The details of the seats available under Competent Authority quota for the year 2020-21 will be displayed in the University website two days before the date of web counseling.

2. ELIGIBILITY: THE CANDIDATES WHO FULFILLED THE FOLLOWING CRITERIA ARE ELIGIBLE:
   2.1 The applicant for admission to the PG Dental Degree/Diploma courses must have a B.D.S. Degree (Bachelor of Dental Surgery) from a recognized Dental college.
   2.2 The candidates should have secured the following cutoff scores and above in NEET MDS-2020

<table>
<thead>
<tr>
<th>Category</th>
<th>Eligibility Criteria as per NBE, New Delhi</th>
<th>Cutoff Score (out of 960)</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Category (UR/EWS)</td>
<td>50th percentile</td>
<td>286</td>
</tr>
<tr>
<td>SC/ST/BC-A/B/C/D/E, SC/ST/</td>
<td>40th percentile</td>
<td>250</td>
</tr>
<tr>
<td>BC- A/B/C/D/E -PWD</td>
<td></td>
<td></td>
</tr>
<tr>
<td>OC / PWD</td>
<td>45th percentile</td>
<td>268</td>
</tr>
</tbody>
</table>

2.3 Candidates should have completed internship by 31-03-2020.

2.4 The candidate shall produce certificate of registration with Dental Council of India / Any State Dental Council

3. The preparation of seat matrix, fee structure, selection procedure and schedule for counseling i.e., exercising of Web options etc., will be notified separately in the University Website only as per the Regulations of University / Orders of Government of AP from time to time. No individual communication will be sent. Candidates are informed to check the website http://ntruhs.ap.nic.in regularly for notifications.

4. ALLOTMENT OF SEATS:
   4.1 The Courses at Government Dental College & Hospital, Vijayawada are State-wide courses.

   4.2 The Courses available at Private un-aided Non Minority Dental Colleges are Non - Statewide

5) DEFINITION OF LOCAL AREAS AND LOCAL CANDIDATES.

5.1 LOCAL AREA:
5.1.1 The part of the State comprising the Districts of Srikakulam, Vizianagaram, Visakhapatnam, East Godavari, West Godavari, Krishna, Guntur and Prakasam shall be regarded as the local area for the purposes of admission to the Andhra University, (Nagarjuna University) and to any other education institution (other than a State-wide University or State-wide Educational Institution) which is subject to the control of the State Government and is situated in that part.

5.1.2 The part of the State comprising the Districts of Telangana State shall be regarded as local area for the purposes of admission to the Osmania University, (the Kakatiya University) and to any other educational institution (other than a State-wide University or State-wide Educational Institution) which is subject to the control of the State Government and is situated in that part.

5.1.3 The part of the State comprising the Districts of Anantapur, Kadapa, Kurnool, Chittoor and Nellore shall be regarded as local area for the purposes of admission to Sri Venkateshwara University and to any other educational institution (other than a State-wide University or State-wide Educational Institution) which is subject to the control of the State Government and is situated in that part.

5.2 LOCAL CANDIDATES:
5.2.1 A candidate for admission shall be regarded as local candidate in relation to a local area.

i) If he/she studied in an Educational Institution or Educational Institutions in such local area for a period of not less than 4 consecutive academic years ending with the academic year in which he/she appeared or as the case may be first appeared in relevant qualifying examination.

or

ii) Where during the whole or any part of the 4 consecutive academic years ending with the academic year in which he/she appeared or as the case may be first appeared for the relevant qualifying examination, he/she has not studied in Educational Institutions, if he/she had resided in that local area for a period of not less than 4 years immediately preceding the date of commencement of the relevant qualifying examination, in which he/she appeared or as the case may be first appeared.

5.2.2 A candidate for admission to any course of study who is not regarded as a local candidate under sub-regulation (5.2.1) in relation to any local area shall

i) If he/she has studied in educational institutions in the State for a period of not less than 7 consecutive academic years ending with academic year in which he/she appeared or as the case may be first appeared for the relevant qualifying examination be regarded as local candidate in relation to:

a) Such local area where he/she has studied for the maximum period out of the said period of 7 years.

b) Where the period of his/her study in two or more local areas are equal, such local area where he/she has last studied in such equal periods.

or

ii) If during the whole or any part of the seven consecutive academic years ending with academic year in which he/she appeared or as the case may be first appeared for relevant qualifying examination, he/she has not studied in the educational institution in any local area, but he/she has resided in the State during the whole of the said period of 7 years be regarded as a local candidate in relation to
a) Such local area where he/she has resided for the maximum period out of the said period of 7 years.

or

b) Where the period of his/her residence in two or more local areas are equal, such local area where he/she has resided last in such equal periods.

or

c) Local status certificate issued by MRO for claiming as AP local as per Circular Nos.4136/SPF&MC/2015-5, dated 08.08.2016 and 4136/SPF&MC/2015-13, dt. 20.11.2017.

(for purpose of this sub-regulation)

EXPLANATION:

i) "Educational Institution" means a University or any Educational Institution recognized by the State Government, a University or any other Competent Authority.

ii) Relevant qualifying examination in relation to admission to any course of study" means the examination, a pass in which is the minimum educational qualification for admission to such course of study.

NOTE: The relevant qualifying examination for admission into MDS courses is BDS examination. The question whether the candidate is a local candidate or not will be determined with reference to his/her first appearance in the Final BDS examination.

iii) a) In reckoning the consecutive academic years during which a candidate has studied any period of interruption of his/her study by reasons of his/her failure to pass any examination and any period of his/her study in a Statewide University or a Statewide Educational Institution shall be disregarded.

b) The local / non local status of candidates who passed BDS from Govt. Dental College, Vijayawada, Govt. Dental College, Hyderabad and Army Dental College, Secunderabad will be decided basing on their study period prior to their admission into BDS course. The question whether any candidate for admission into any course of study has resided in any local area shall be determined with reference to the places where the candidate actually resided and not with reference to the residence of his/her parent or guardian

5.3 While determining the number of seats to be reserved in favour of local candidates under regulation (4), any fraction of seat shall be counted as one, provided that there shall be one unreserved seat.

5.4 If a local candidate in respect of a local area is not available to fill any seats reserved or allocated in favour of local candidate in respect of that local area such seats shall be filled in as if it had not been reserved.

5.5 The applicant who claims to be local candidate with reference to sub-regulation 5.2.1 or 5.2.2 shall produce in the form of study certificate/certificates issued by the Head of the Educational Institution / Institutions concerned indicating the details of the year or years in which the candidate has studied in educational institution in such local area for a period of not less than 4/7 consecutive academic years ending with the academic year in which he/she appeared or as the case may be first appeared for the Final BDS examination.

Those who did not qualify as local candidate under sub-regulation 5.2.1 and 5.2.2 but claim to qualify by virtue of residence shall produce a certificate issued by an officer of the Revenue Department not below the rank of Mandal Revenue Officer independent charge of Subtaluk / Mandal in the form annexed to G.O.P.No.628, Education dated 25-7-1974.
5.6 The following categories are eligible to apply for admission to the remaining 15% of Unreserved seats.

5.6.1 All candidates defined under sub-regulation (5.2) of Regulation-5.

5.6.2 Candidates who have resided in the State for total period of ten years excluding period of study outside the State, or either of those parents have resided in the State for a total period of ten years excluding period of employment outside the State.

5.6.3 Candidates who are children of parents who are in the employment of this State or Central Government, Public Sector Corporations, Local Bodies, Universities and other similar Quasi-Public Institutions in the State.

5.6.4 Candidates who are spouses of those in employment of this State or Central Government, Public Sector Corporations, Local Bodies, Universities and Educational Institutions recognised by the Government or a University or other competent authority and similar other Quasi Government Institutions within the State.

5.6.5 Candidates who are employed in the State Government Undertakings, Public Sector Corporations, Local Bodies, Universities and other similar quasi-Public institutions within the State.

5.7 Candidates who are spouses of the local candidates as per Regulation - 5.2.

NOTE: Relevant certificates must be uploaded along with application in respect of their claim for 15% Unreserved seats in respect of proof of 10 years residence, the certificate should be obtained from the Revenue Authorities not below the rank of Mandal Revenue Officer / Tahsildar.

5.8 15%, 6%, 29% seats in Private un aided Non-Minority Dental Colleges are reserved for SC, ST and BC (BC-A-7%, BC-B-10%, BC-C-1%, BC-D-7% and BC-E-4%) Candidates respectively, which are called vertical reservation.

6. SERVICE CANDIDATES:

As per G.O Ms. No. 29, dt.22-03-2018 of HM & FW (C1) Dept., Government of AP, the service candidates will be given weightage of marks for determining their Merit position in the State as noted below:

(a) Tribal Area means:

i. Candidate should have completed a minimum 3 years of regular and continuous service in PHCs/Upgraded PHCs/CHCs/Area Hospitals/Sample Survey cum assessment units/Leprosy temporary hospitalization wards etc in Tribal areas.

ii. Incentive weightage of marks would be calculated @ 10 percent marks per year on the marks secured by the qualified candidate in the NEET MDS-2020 examination up to a maximum of 30%.

(b) Rural Area means:

i. Candidate should have completed a minimum 3 years of regular and continuous service in PHCs/Upgraded PHCs/CHCs/Area Hospitals/Sample Survey cum assessment units/Leprosy temporary hospitalization wards etc in rural areas.

ii. Incentive weightage of marks would be calculated @ 8 percent marks per year on the marks secured by the qualified candidate in the NEET MDS-2020 examination up to a maximum of 24%.

Note: service rendered up to 31-03-2020 will be considered for giving above said weightage.

- The candidates who avail incentive weightage marks should serve in the same area (Tribal/Rural) for a period of 3 years after completion of course.
• All the candidates who are in-service and seeking admission to the Post Graduate courses shall submit the online application with details of service rendered by them in a prescribed proforma along with applications.

**Eligibility for deputation and deputation period:**

• "Deputation to in-service candidates selected after addition of weightage of marks shall be restricted to 3 years only i.e., (36 months). The candidates selected to prosecute Post Graduate courses shall be sanctioned deputation for not more than one course in his/her service.

• In case, if a service candidate is selected after addition of weightage of marks for diploma course the candidate may be given deputation for a period of 2 years if the candidate is otherwise eligible. If a candidate is selected for a Post Graduate Degree, the candidate may be given deputation for a period of 3 years.

• If a candidate has already completed PG Degree before joining Government Service, he/she will not be given deputation to do another PG Degree. If a candidate has done PG Diploma course before joining Government Service or after joining Government Service, if he/she is selected for a PG Degree, then the deputation period will be as per the orders issued by the Government of AP from time to time.

• In-service candidate shall join the course on or before the commencement of the course after getting relieved from the concerned Head of the Institution. The Heads of the Medical Institutions shall relieve them immediately if they apply for relief enclosing a copy of the selection and allotment order issued by the Competent Authority.

• The candidate should have a leftover service of 8 years for degree and 7 years for diploma course to be eligible for deputation as service candidate. The cut-off date for calculation of leftover service will be notified by the University.

• All candidates who are in-service seeking admission into PG Courses shall submit the details of service rendered by them in the proforma as per Annexure-IV-A.

• In-service candidates shall submit service certificate issued only by the concerned Directorate/Commissionerate in the prescribed form appended as Annexure IV – B if already available with them.

**7. RESERVATIONS:**

7.1 15%, 6%, 29% seats of Post Graduate Degree and Diploma Courses are reserved for SC, ST and BC (BC-A-7%, BC-B-10%, BC-C-1%, BC-D-7% and BC-E-4%) candidates respectively, which are called vertical reservations.

7.2 Candidates claiming reservations under SC/ST/BC categories shall submit a permanent social status certificate issued by Andhra Pradesh Government as specified in Annexure-I. The social status of SC/ST/BC candidates shall be subject to the scrutiny as per G.O.Ms.No.58 SW (J) Dept. Dt 12-5-97.

7.3 5% seats of Post Graduate Degree and Diploma Courses as per DCI / MCI guidelines shall be reserved for differently abled candidates which is horizontal reservation. The candidate seeking the benefit of reservation should enclose a valid disability certificate issued within three months prior to presenting his application. The guidelines of Govt. of India and regulations of Medical Council of India shall be observed in making admissions of persons with disabilities (Physically Handicapped) candidates.

The Medical Board constituted by the University will scrutinize / verify the disability certificates as per G.O.MS.No.31 Women development, Child welfare & disabled welfare (DW) department dated 01-12-2009 and candidates claiming reservation under PH quota
for confirmation of eligibility and the decision of Medical Board specially constituted for the purpose is final and binding on the candidates.

8 APPLICATIONS THROUGH ONLINE:

8.1 The on-line application form will be available in the website [http://apmdds.apntruhs.in](http://apmdds.apntruhs.in) from 10.00 AM on 21-04-2020 to 11.00 PM on 26-04-2020. The candidates are advised to take a print out of the Prospectus/Instructions to fill the application from the website [http://ntruhs.ap.nic.in](http://ntruhs.ap.nic.in) before proceeding to fill the application form.

The candidate should fill the online application form available in the Website with the data required for through computer/mobile with data connection. The online application form can be filled through any computer with internet connection or mobile with data connection. The candidate is advised to fill the online application form after going through the Prospectus by keeping all the Certificates, Scanned Photo and Signature in the jpg/jpeg format separately (as shown below) (step-1) and ready to enter his/her correct data and upload the photo and signature after the payment of application fee through Online.

PROCEDURE TO FILE ONLINE APPLICATION

CERTIFICATES REQUIRED BEFORE FILLING THE APPLICATION FORM ON-LINE

In view of COVID-19 and LOCKDOWN, the process of application and certificate verification has been changed. The following Certificates are required to complete the application process. The certificates are to be scanned and kept ready to upload. Application fee has to be paid through online.

<table>
<thead>
<tr>
<th>Sl.No</th>
<th>Details of Certificate</th>
<th>File Type</th>
<th>Size of file</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Copy of Provisional or Original BDS Degree Certificate. <em>(Mandatory)</em></td>
<td>pdf</td>
<td>500 KB</td>
</tr>
<tr>
<td>2</td>
<td>Copy of BDS study certificate.</td>
<td>pdf</td>
<td>500 KB</td>
</tr>
<tr>
<td>3</td>
<td>Copy of the Compulsory Rotatory Internship certificate. <em>(Mandatory)</em></td>
<td>pdf</td>
<td>500 KB</td>
</tr>
<tr>
<td>4</td>
<td>Copies of Temporary / Permanent Dental Registration from the respective State Dental Council. <em>(Mandatory)</em></td>
<td>pdf</td>
<td>500 KB</td>
</tr>
<tr>
<td>5</td>
<td>If the candidate passed BDS from Govt. Dental College, Vijayawada, Govt. Dental College, Hyderabad and Army Dental College, Secunderabad, he / she has to submit study certificates from 6th to Intermediate / 10+2.</td>
<td>pdf</td>
<td>500 KB</td>
</tr>
<tr>
<td>6</td>
<td>10 years Residence proof/ Study certificates for Non Local candidates claiming unreserved quota seats (who studied BDS outside AP/TS of other country)</td>
<td>pdf</td>
<td>500 KB</td>
</tr>
<tr>
<td></td>
<td>Requirement</td>
<td>Format</td>
<td>Size</td>
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<tr>
<td>7</td>
<td>Social Status Certificate (Permanent Caste Certificate) as shown in Annexure - I in the application form. (issued through mee-seva) if applicable</td>
<td>pdf</td>
<td>500 KB</td>
</tr>
<tr>
<td>8</td>
<td>Parental Income Certificate if applicable.</td>
<td>pdf</td>
<td>500 KB</td>
</tr>
<tr>
<td>9</td>
<td>NEET PG - 2020 – SCORE CARD. [Mandatory]</td>
<td>pdf</td>
<td>500 KB</td>
</tr>
<tr>
<td>10</td>
<td>Differently abled Certificate issued by the Competent Authority as specified in the Regulations in case of PWD (Person with disability) candidates</td>
<td>pdf</td>
<td>500 KB</td>
</tr>
<tr>
<td>11</td>
<td>Photo identity proof (Aadhar) [Mandatory]</td>
<td>pdf</td>
<td>500 KB</td>
</tr>
<tr>
<td>12</td>
<td>Service Certificate in case of In-service candidates as in Annexure-IV B.</td>
<td>pdf</td>
<td>500 KB</td>
</tr>
<tr>
<td>13</td>
<td>Candidate’s Latest passport size Photo [Mandatory]</td>
<td>jpg OR jpeg</td>
<td>100 KB</td>
</tr>
<tr>
<td>14</td>
<td>Specimen Signature of the Candidate [Mandatory]</td>
<td>jpg OR jpeg</td>
<td>100 KB</td>
</tr>
</tbody>
</table>

1. Open the website [https://apmds.apntruhs.in](https://apmds.apntruhs.in) Home page displayed as follows.

2. Click on the Online Registration.

3. Registration Form appears in which Candidate has to give the details to register.
4. After entering the details click on validate button.

5. If all the details entered are correct you will receive the Registration number on the screen and also to your mobile. Please note down the registration number for further correspondence.

6. For updating the details of the candidate enter Roll Number and the Registration number and click on validate button to enter into the Application form.
7. The application form will be displayed as shown below. You have to fill the details and upload Passport Size Photo and Signature (Note: Scanned photo and Signature should be less than 100 KB and in JPEG or JPG format)
8. After filling the form, click on **Save and Exit Button**. This process can be repeated till all the data you entered are correct using **Data Updation** link on the Home page. Then click on **Save and Pay Button** to proceed for payment. Depending on your caste category the Registration fee is varied. Once paid you will not get any refund. **Hence, you are requested to double check the eligibility conditions mentioned in the Prospectus yourself and pay the fee.**

9. Now you will be directed to the Payment Gateway, Click OK

8. After filling the form, click on **Save and Exit Button**. This process can be repeated till all the data you entered are correct using **Data Updation** link on the Home page. Then click on **Save and Pay Button** to proceed for payment. Depending on your caste category the Registration fee is varied. Once paid you will not get any refund. **Hence, you are requested to double check the eligibility conditions mentioned in the Prospectus yourself and pay the fee.**

9. Now you will be directed to the Payment Gateway, Click OK

10. Select mode of payment

11. After payment you will receive a Successful Payment message

12. Click OK Button. You will be directed to upload Scanned PDF Certificates (Note: The size of each PDF document should be less than 500 KB)
13. After uploading all the required certificates, Click on **Print Application**, You will get your filled in application form, take printout of this form for further assistance.
14. Sample of Filled Application

Dr. NTR University of Health Sciences, Vijayawada
AP PG Dental Admissions - 2020
Application for Admission into PG Dental Courses
Competent Authority Quota 2020-21

Candidate NEET and Personal Details

<table>
<thead>
<tr>
<th>Details</th>
<th>Information</th>
</tr>
</thead>
<tbody>
<tr>
<td>Roll No:</td>
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<tr>
<td>Score:</td>
<td>xxxxxxxxxxxx</td>
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<tr>
<td>Name of Candidate:</td>
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<tr>
<td>Date of Birth:</td>
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<tr>
<td>Caste Category:</td>
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<td>Caste Certificate No.:</td>
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<td>PWD Status:</td>
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<tr>
<td>Email ID:</td>
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<tr>
<td>Address:</td>
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<tr>
<td>Place:</td>
<td>xxxxxxxxxxxx</td>
</tr>
<tr>
<td>State:</td>
<td>xxxxxxxxxxxx</td>
</tr>
<tr>
<td>SSC Hall Ticket No.:</td>
<td>xxxxxxxxxxxx</td>
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</tbody>
</table>

Candidate BDS Details

<table>
<thead>
<tr>
<th>Details</th>
<th>Information</th>
</tr>
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<tbody>
<tr>
<td>BDS University:</td>
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<td>BDS College:</td>
<td>xxxxxxxxxxxx</td>
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<td>BDS From Year:</td>
<td>xxxxxxxxxxxx</td>
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<td>BDS HTNo.:</td>
<td>xxxxxxxxxxxx</td>
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<td>Intern Completion Date</td>
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<td>DCI Registration State</td>
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<tr>
<td>DCI Registration Number</td>
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</table>

Candidate Service Details

<table>
<thead>
<tr>
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<td>Service In:</td>
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</tr>
<tr>
<td>Service From Date:</td>
<td>xxxxxxxxxxxx</td>
</tr>
<tr>
<td>Years of Service:</td>
<td>xxxxxxxxxxxx</td>
</tr>
</tbody>
</table>

Paid an amount of Rs. XXX/- towards Application Fee.

I declare that the information provided by me is true in all aspects and in case any information is found to be false, my admission would stand cancelled automatically and criminal action can be initiated against me.

Date: xxxxxxxxxxxx

Signature of the Candidate

Do's and Don'ts

- Do not select or enter false information which can be liable for Criminal Action.
- Avoid using slow internet facility.
- Keep your mobile with you while applying and do not block SMS.

Sample Certificates through which certificate numbers are to be entered in the application.
Dr. NTR University of Health Sciences
Andhra Pradesh

Faculty of Modern Medicine

This is to certify that

has been awarded the Degree of
Bachelor of Medicine
and
Bachelor of Surgery

He/She having been declared to have qualified in the Examination
prescribed therefor, of this University held in

and on completion of one year Compulsory Rotatory Internship. He/She has
been placed in

Given under the Seal of the University

Regd. No. 0000000

MBBS / BDS HT. No

Vijayawada

Registrar
Application No

GOVERNMENT OF ANDHRA PRADESH
REVENUE DEPARTMENT

CASTE CERTIFICATE NUMBER
COMMUNITY, NATIVITY & DATE OF BIRTH CERTIFICATE

1. This is to certify that the Sri/Srimathi/Kumari _______________ is of _______________ village / Town of _______________ Mandal of _______________.
   District of the State Andhra Pradesh belongs to _______________ Community / Caste.

2. It is certified that the Sri/Srimathi/Kumari _______________ is a native of _______________
   village / Town of _______________ Mandal of _______________ District of the State Andhra Pradesh.

3. It is certified that the place of Birth Sri/Srimathi/Kumari _______________ is of _______________
   village / Town of _______________ Mandal of _______________ District of the State Andhra Pradesh.

4. It is certified that the Date of Birth Sri/Srimathi/Kumari _______________ is __ Day
   __ Month __ Year (in words) _______________ as per the declaration given by his/her Father/Mother/Guardian and as entered in the School records where he/she studied.

Certified By

Name:
Designation:
Mandal:

Note: This is Digitally Signed Certificate, does not require physical signature. And the certificate can be verified at http://www.ap.meesava.gov.in/ by furnishing the application number mentioned in the Certificate.
ANDHRA PRADESHA MEDICAL COUNCIL
MEDICAL REGISTRATION CERTIFICATE

Registration No: APMC/PMR/000000

DCI Registration Number

Name:
Father's Name:
Mother's Name:
Date Of Birth:
Qualification:
Internship Completion Month & Year:
College:
University:
Date & Place of Registration:
Address:
Addl Qualification: --NIL--

It is hereby certified that this is a true copy of the entry of the above specified name in the Medical Register, Andhra Pradesh Medical Council Office, Vijayawada.

Signature of Candidate:  
Date:

IMPORTANT NOTES

1. Registered Medical Practitioners should be careful to send the Registrar immediate notice of any changes in their registered addresses.
2. They should also answer all inquiries that may be sent to them by the Registrar in regard thereto, in order that their correct addresses may be duly inserted in the Medical Register.
3. No charge is made for alteration of addresses. Once in five years the Registered Medical Practitioners must intimate his/her addresses to the Registrar for keeping the register alive.
4. A copy of the annual medical register where in the name appears will be supplied to every person registered on payment.
5. After the publication of name in the printed medical register the last edition of the register alone is the legal evidence of registration.
6. All persons registered under this act are eligible to practice modern system of Medicine.
How to Scan the certificates using CAM Scanner

If document scanners not available, then on special case we can also use the smart phone as scanner and upload the documents.

There are 7 steps to scan the documents using Cam Scanner from mobile phone
1. Download the Cam scanner in to your smart Phone through Play store.
2. Scan the documents and save.
3. Rename the document i.e. the file name should not contain blanks or special characters.
4. Convert to pdf format
5. Share / send the pdf document to your email
6. Download the document from email into your PC or Desktop or Laptop.
7. Upload the files as described

Lot of stuff is available in YouTube, please go through some videos on usage of cam scanner and how to convert into pdf format and upload to email.

8.4 The Registration & Processing fee including 18% GST :

1. For OC & BC Candidates – Rs.7,080/- (Rupees Seven thousand and eighty only)
   (Registration fee Rs. 3,500/- + 18% GST & Processing fee Rs.2,500/- + 18% GST).
2. For SC & ST Candidates – Rs.5,900/- (Rupees Five thousand and Nine hundred only)
   (Registration fee Rs. 3,000/- + 18% GST & Processing fee Rs.2,000/- + 18% GST).

Verification Fee: In addition to the above said Registration & Processing fee:

1. The candidates who acquired their BDS Degree outside the AP/TS State shall pay Rs.3,540/- ( i.e., Rs.3,000/- + 18% GST)
2. The candidates who acquired their Under Graduate Degree in Abroad/Foreign Country shall pay Rs.8,260/- (i.e., Rs.7,000/- + 18% GST)

➢ The fee can be paid through Debit card / Credit card or Net Banking
➢ The verification fee, registration fee and processing fee once paid will not be refunded or adjusted under any circumstances. Therefore, candidates are advised to check eligibility conditions thoroughly before applying for admission into PG Dental courses. Application form once submitted cannot be withdrawn and fee paid shall not be refunded/adjusted.

8.5 The candidate should sign at the declaration area in the print out of the online application form.
9. **MERIT LISTS:**

After completion of the verification of data and certificates uploaded by the candidates, the University will release final merit position of the candidates eligible for exercising Web options. Candidates who will be included in the final merit list will be eligible for exercising web options and the counseling for admissions will be held in online (web) mode only.

10. **ADMISSION RULES:**

10.1 The cutoff date for joining of selected candidates will be communicated to them in the letter of selection.

10.2 All the candidates including service candidates joining the Post Graduate Degree/ Diploma courses should execute bond on a stamped paper of Rs. 100/- value as prescribed in Annexure-III A to the effect that he / she will complete the prescribed period of training or in default to pay Rs.3,00,000/- + 18% GST to the University and shall refund the amount received as stipend up to that date to the Government as notified by the University from time to time.

10.3 As per G.O.Ms.No.67, HM&FW (C1) Department dated 21-04-2017 candidates have to pay the discontinuation penalty of Rs. 3,00,000/- + 18% GST and they will be debarred for three years for admission into Post Graduate Dental Degree/Diploma courses at the colleges in the State of Andhra Pradesh for admission into PG Dental courses subject to receipt of orders from the Government if any and as notified by the University from time to time.

10.4 The original certificates submitted by the candidates shall not be returned till they complete their courses of study.

10.5 **Attendance:** Candidates selected for the various courses should be the whole time students. The candidate is required to put in a minimum of 80% attendance during each calendar year for being eligible to appear for the examination.

   In a year all 365 days will be considered as working days and students should get 80% attendance each year separately to get eligibility for appearing for University exams. The remaining days of absence (including maternity leave) will be considered for extension.

10.6 **Leave:** Students will be permitted to avail 30 days leave per year. No Post Graduate is allowed to go on leave more than 8 days at a stretch. Incase the absence of the candidate availing Medical Leave / Maternity Leave / Any other Leave or unauthorized absence is beyond 30 days in a year, the study period of the candidate will be extended to the extent of such period. No other leave is permitted.

10.7 **Maternity Leave:** Women students can avail maternity leave up to 120 days only once in their PG course of study and the study period will be extended to the extent of Maternity leave availed. The candidate shall not be eligible to appear in the University examinations till the completion of study period as per DCI Regulations (Duration of course).

10.8 **Break of study and re-admission:** If a student is absent continuously for a period of 91 days or more and seeks permission to attend the course, his / her application in prescribed format vide annexure V & VI along with requisite fee through DD drawn in favour of Registrar, Dr NTR University of Health Sciences payable at Vijayawada shall be forwarded to the Registrar, Dr. NTR University of Health Sciences with the recommendation of the Principal. Regulations for re-admission after break of study along with application format and fee payable is available in the University Website. The candidates are advised to refer the regulations before submitting the application and paying the fee. If they fulfill the conditions, they may submit applications through the Principal of the College by paying the fee.

10.9 **Private Practice:** No Post Graduate is allowed to do any private practice or consultation and should not accept any part time employment in any State or Central or Quasi Government or Private organizations during the period of Post Graduation study. The Principal has to take appropriate action after giving opportunity for explanation, if any student violates this rule.
11. **College Regulations:** Candidates are required to follow the rules and regulations of the college and should also abide by the regulations of the University. Under no circumstances they should have any correspondence with the higher authorities directly without routing through proper channel.

11.1 Deputation to in-service candidates selected under service quota shall be restricted to 3 years only i.e.., 36 months. The candidates selected to prosecute Post Graduate courses under in-service quota shall be sanctioned deputation for one course only in his/her service time. The candidate selected under in-service quota shall be permitted to take any course of his/her choice based on merit.

11.2 In-service candidates shall join the course on or before the closure of the admission after getting relieved from the concerned Head of the Institution. The Heads of the Dental Institutions shall relieve them if they apply for relief enclosing a copy of the selection and allotment order issued by the Chairman, Selection Committee.

12. **Closure of Admissions:**

12.1 The admissions shall be closed on the date notified by the University.

12.2 Any vacancy as on the date of closure of admissions shall not be filled. They will not be carried forward to the next year as per the directions of Supreme Court of India.

13. **Commencement of the Course:**

The course shall commence as per the schedule notified.

14. **Duration of Course:**

The duration of P.G. Diploma courses is 2 years and P.G. Degree courses is 3 years from the date of commencement of the course. In case of students having a recognized two year Post Graduate Diploma course in a subject selected for PG Degree in the same subject, then the period of training including the period of examination, shall be two years. If the break of study is more than three months the candidate has to apply (vide Annexure-VI) to the University through the Principal/Dean of the college. The University can give permission to the candidate to complete the course within twice the years of the study of the particular course based on evidences produced by the candidate for the break of study.

15. **Dissertation:**

The Post Graduates who are admitted in Degree / Diploma Courses must register the topic of their dissertation with the University within six months of commencement of the course and approval of the University should be obtained.

The dissertation should be submitted within 2 ½ years of commencement of the Course. In the case of the candidates who are granted exemption of one year of study period of degree course, the dissertation should be submitted within 1 ½ years of commencement of the course. If the above schedule is not followed the period of Post Graduation will be extended by six months.

16. Paper Presentation/Paper publication should be as per DCI Regulations.

17. A Candidate registered for MDS Degree Examinations shall clear the examinations within 8 (eight) years from the date of joining for the course and the candidates registered for P.G. Diploma courses should clear the examination within 7 (seven) years from the date of joining of the course. If he/she does not pass the examination within the period specified above, he/she shall not be permitted to appear for examinations there after.
18. MIGRATION AND TRANSFER OF CANDIDATES:
Migration / Transfer / Mutual transfer of Post Graduate students from one Dental college to another Dental College, from one course to another course and from Degree to Diploma and vice versa is not allowed under any circumstances.

19. POWERS OF PRINCIPALS:
Notwithstanding anything contained in these regulations, the Principals of Dental Colleges in the State may at any time before completion of the post graduate course either on their own or on the application of any person after due and proper enquiry and after giving the person two weeks time from the date of the receipt of the show cause notice to submit written explanation and on personal hearing, order, cancellation of admission to the 1st year Post Graduate Degree / Diploma course if in the documents attached thereto or in the Statements made either before the authority in charge of admission or the Principals or in any other manner. Against any such order of the Principal, an appeal shall lie with the Registrar, Dr. NTR University of Health Sciences, A.P. Vijayawada.

20. POWERS OF Dr. NTR UNIVERSITY OF HEALTH SCIENCES:
Dr. NTR University of Health Sciences, Vijayawada may either suomoto or on an application made to them, call for and examine the records relating to any selection or admission or cancellation there of in respect of the admission made by the concerned authority, for the purpose of satisfying themselves as to the correctness of legality or propriety of such selection or cancellation and pass such order in relation there to as they deem fit including cancellation of the selection already published or admission already made, provided that the University may, before canceling such selection or admission, give an opportunity to the authority and to the person affected to show cause against such cancellation. Dr. NTR UHS has every right to cancel the admission of any candidate without any notice, if the certificates produced by the candidate are found to be fake/false/forged.

Note: If a candidate is found to have submitted false information such candidate is liable to be disqualified for admission and in case already admitted, the admission will be cancelled. Further disciplinary action against him/her will be initiated by the University as per rules.

Vijayawada,
Dt. 18-04-2020.

Dr. K. SANKAR
Registrar
ANTI RAGGING ACT

Ragging is prohibited in the Educational Institutions in the State of AP vide Act No.26 of 1997, dt.21-8-1997. The Anti raging Act is placed on the Website of the University for information.
### DOCUMENTS TO BE UPLOADED ALONG WITH APPLICATION FORM

<p>| | |</p>
<table>
<thead>
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<tbody>
<tr>
<td>1</td>
<td>NEET MDS - 2020 – Score Card.</td>
</tr>
<tr>
<td>2</td>
<td>BDS Provisional or Original Degree Certificate.</td>
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<tr>
<td>3</td>
<td>BDS study certificate.</td>
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<tr>
<td>4</td>
<td>Compulsory Rotatory Internship certificate.</td>
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<td>5</td>
<td>Temporary / Permanent Dental Registration from the respective State Dental Council.</td>
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<tr>
<td>6</td>
<td>In case of candidates studied BDS in Government Dental College, Vijayawada, Government</td>
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<tr>
<td></td>
<td>Dental College, Hyderabad and Army Dental College, Secunderabad they have to submit study</td>
</tr>
<tr>
<td></td>
<td>certificates from 6th class to Intermediate /12th standard.</td>
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<tr>
<td>7</td>
<td>**10 years Residence proof/ Study certificates for Non Local candidates only claiming</td>
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<tr>
<td></td>
<td>unreserved quota seats**</td>
</tr>
<tr>
<td>8</td>
<td>Social Status Certificate (Permanent Caste Certificate) as shown in Annexure - I in the</td>
</tr>
<tr>
<td></td>
<td>application form (issued through Mee-seva)</td>
</tr>
<tr>
<td>9</td>
<td>Parental Income Certificate if applicable.</td>
</tr>
<tr>
<td>10</td>
<td>Differently abled Certificate issued by the Competent Authority as specified in The</td>
</tr>
<tr>
<td></td>
<td>Regulations in case of PWD (Person with disability) candidates</td>
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<tr>
<td>11</td>
<td>Service Certificate in case of In-service candidates as in Annexure-IV- A and also IV-B</td>
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<td></td>
<td>(if already available) .</td>
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<tr>
<td>12</td>
<td>Provisional or Original certificate of PG Diploma or Degree, if applicable.</td>
</tr>
<tr>
<td>13</td>
<td>Aadhar Card</td>
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</tbody>
</table>
ANNEXURE - I
FORM OF CASTE CERTIFICATE

Serial No.

S.C.       District Code:
S.T.       Mandal Code:
B.C.       Village Code:

Certificate No.

COMMUNITY, NATIVITY AND DATE OF BIRTH CERTIFICATE

1) This is to certify that Sri/Smt/Kum ................................................................. Son/daughter of Sri .................................................................of Village / Town ................................................................. Mandal ........................................... District ................................................................. of the State of Andhra Pradesh belongs to ......................................... Community which is recognised as Scheduled Caste/ Scheduled Tribe / Backward Class under:
The Constitution (Scheduled Castes) order 1950
The Constitution (Scheduled Tribes) order 1950
G.O.Ms.No.1793, Education, dated 25-9-1970 as amended from time to time (BCs) S.Cs., S.Ts. list (Modification) Order 1956, S.Cs. and S.Ts (Amendment) Act, 1976:

2) It is certified that Sri/Smt/Kum ................................................................. is a native of ......................... Village/Town ........................................... Mandal ........................................... District of Andhra Pradesh.

3) It is certified the place of birth of Sri/Smt/Kum ................................................................. is ......................... Village/Town ........................................... Mandal ........................................... District of Andhra Pradesh.

4) It is certified that the date of birth of Sri/Smt/Kum ................................................................. is Day .... Month .... Year ...... (in words) ......................................... as per the declaration given by his/her father/mother/guardian and as entered in the school records where he/she studied.

Signature :
(Seal)
Date :
Name in Capital Letters :
Designation:

Explanatory Note:

While mentioning the Community, the Competent Authority must mention sub-caste in case of Scheduled Castes and sub-tribe or sub-group (in case of Scheduled Tribes) as listed out in the S.Cs., and S.Ts., (Amendment) act, 1976.

ANNEXURE- II

DISCONTINUATION CERTIFICATE

This is to certify that ....................................... P.G. student in ...................................... course of academic year ................................ admitted on .................................................. has discontinued the course on .......................................... by paying the bond amount of Rs.3,00,000/- + 18% GST (Rs. 3,54,000/-) through Demand Draft No............ date ................... of ................................ bank and the stipend Rs. ......................... through Challan No. / D.D.No. ......................... and date ....................... College Seal

Signature of the Principal with seal

Date
ANNEXURE - III

(Non-Judicial Stamped paper for Rs. 100/-)

(FOR ALL CANDIDATES)

I, Dr................................................................. selected for Post Graduate Dental Degree/Diploma for the year 2020-21 do hereby undertake to complete the said course as per the requirements of the University. In the event of my leaving the studies after joining the course, I undertake to pay to the Dr. NTR University of Health Sciences a sum of Rs.3,00,000/- + 18% GST and refund the amount received as stipend upto that date to Government.

DATE : Signature of the Candidate
Witness : Sureties
1. Signature :
   Name and address in full
   1. Signature :
   Name and address in full

2. Signature :
   Name and address in full
   2. Signature :
   Name and address in full

N.B. : 1. The Bond format shall be typed on the Non Judicial stamped paper.
2. Sureties should be of two permanent Gazetted Officers of Andhra Pradesh Government.

_____________________________________________________________________________________

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ANNEXURE- IV A

SELF DECLARATION BY INSERVICE CANDIDATES

I, Dr.______________________________ Son/Daughter of ________________________________ is in service and working as ________________________________ under the administrative control of ________________________________ I will put up the following service as on 31-03-2020.

1) Tribal Service - Years : Months Days
2) Rural Service - Years : Months Days

I do hereby declare that I do not have any Post Graduate Degree or Diploma / I have a Post Graduate Degree/Diploma in ......................... (Specify the subject). I satisfy the definition of "In service candidate" as per rule 3(2) explanation 1&2 of G.O.Ms.No.29 HM & FW (C1) Dept., dt.22-3-2018, G.O.Ms.No.122, HM & FW (E2), dt. 13-04-2006. My Date of Birth is ______________ and I will be having a leftover service of 8/7 to be eligible for deputation as service candidate after completion of the course to serve the Government. If this declaration is found to be incorrect and false I am liable for action for submitting false declaration in addition to cancellation of admission into the Post Graduate course. I certify that the above information is true and correct.

Date:         Signature of the candidate
Name (in capitals):
Mobile Number:
Address:
ANNEXURE - IV B

ELIGIBILITY SERVICE CERTIFICATE TO BE CONSIDERED FOR P.G.DENTAL SELECTION UNDER SERVICE QUOTA AS PER GOVERNMENT ORDER.

SERVICE ELIGIBILITY CERTIFICATE

This is to certify that Dr.________________________ Son/Daughter of ____________________________ is in service and working as ____________________________ under the administrative control of ____________________________. He/She is already having __________ P.G. Degree/Diploma (Specify the specialty-If no information write Nil). He/She is eligible for selection into any PG Degree or Diploma / PG Degree (Strike off the one not applicable) under service quota for admission into P.G.DENTAL Courses for the year 2020-21 as per orders of Govt. of AP vide G.O.Ms.No.29 HM & FW (C1) Dept., dt. 22-3-2018, G.O.Ms.No.122, HM & FW (E2), Dt. 13-04-2006. His / Her date of birth is _____________ and he / she is having the requisite 5 years period of leftover service after completion of the course.

SERVICE AS ON 31-03-2020

1) Tribal Service - Years : __________ Months __________ Days
2) Rural Service - Years : __________ Months __________ Days

Signature of concerned Department HOD

(SEAL)

Date
ANNEXURE – V

DECLARATION

I .......................................................... Son of/Daughter of
....................................................... Residing at .................................................. and admitted to
in I year of ............................ (Name of the course UG/PG) at
.......................................................... (Name of the College) do hereby solemnly
affirm and sincerely state as follows:

I declare that I shall abide by the rules and regulations prescribed by the Dr. NTR
University of Health Sciences, Vijayawada for the ....................... (course) including
regulations for re-readmission after the break of study.

Date:  .................................................. Signature of candidate

/ Countersigned /

Dean / Principal / Director

(Office date with seal)
ANNEXURE – VI

PROFORMA FOR RE-ADMISSION

1. Name of the student : 

2. Name of the course and period of study : 

3. Name of the College : 

4. Date of joining the course : 

5. Duration of break of study : From : To: 

6. Details of examinations appeared & Subjects passed 

7. Reasons for the period of break of study of the course (Evidence should be produced) 

8. The details of previous break of study : (Enclose Xerox copy of the permission Order of the University, if any) 

9. Whether any disciplinary case is pending : 

10. Whether the candidate has registered with this University, if so furnish the Regn. No. 

11. Whether the candidate has paid the Prescribed fee for readmission sought Date: 

For (Furnish the details) Bank: 

(Processing fee : Rs. 2000/-) Amount Paid Rs. 

Re admission/break of study fee: Rs. 5000/-, 

(The fee has to be paid in favour of the Registrar, Dr. NTR UHS payable at Vijayawada) 

Signature of the candidate 

12. Previous Correspondence if any made : (Furnish copies of relevant records) 

13. Recommendation of the Dean/Principal/ Director concerned. 

Certified that the details furnished above in respect of the candidate are verified and found to be correct. 

Signature of the Dean/Principal/Director 

With seal