Notification for exercising web options for the 1st Phase of web based counselling for admission into BSc (Nursing) 4YDC/ Post Basic B.Sc. (Nursing) 2YDC/ B.P.T. / B.Sc. Paramedical Technology Courses under Competent Authority Quota seats for the academic year 2020-21

In continuation of earlier notification dated: 20-01-2021, the University hereby notify the 1st phase of web-based counselling for Admission into B.Sc. (Nursing) 4YDC/P.B. B.Sc.(Nursing) 2YDC/ B.P.T. / B.Sc. Paramedical Technology Courses for the seats available under Competent Authority Quota including Special Category i.e. PH in Government colleges and Private Colleges to which Government issued orders of fee fixation and affiliated to the University for the academic year 2020-21.

All the Eligible candidates who have got verified their uploaded copies of certificates and present their names in the Provisional Final Merit List displayed on 27-02-2021 in the University website can exercise their web options from 09.00 AM on 19.03.2021 to 04.00 PM on 22.03.2021 at https://apparamed.apntruhs.in as per the seat matrix displayed in the website http://ntruhs.ap.nic.in and https://apparamed.apntruhs.in

All unallotted seats under PH quota will be converted and added to respective categories, since the seats under special category are Horizontal Reservation.

The seat allocation will be done as per the procedure given in G.O.P.No.646, Education (w) Department, dated 10.07.1979 as amended in G.O.Ms.No.42, Higher Education Department, dated 18.05.2009 and as per the Government and University Regulations.

University Fee: Rs. 5500/ (Rupees Five thousand Five hundred only). The Selected Candidates have to pay non-refundable University fee through payment gateway using online payment method (Debit Card/ Credit Card/ Internet Banking) and applicable bank charges for downloading allotment order.

Tuition Fee: a) As fixed by the Government for Government colleges.


Seat Matrix : The Seat Matrix for all the courses have been placed in the website http://ntruhs.ap.nic.in

Instructions to Candidates:

1. Candidates can exercise web options through https://apparamed.apntruhs.in from home or any other place having internet facility. Use only system with Internet Explorer versions 11 or above. Do not use Tabs or Mobiles to exercise web options.

2. Candidates can exercise options to all courses and colleges to which they are eligible. The allotment of seats will be as per the order of priorities/options given by the candidate.

3. Candidates are advised to read the regulations and prospectus carefully before exercising web options.
4. One time pass word will be sent to the registered mobile number at the time of exercising web options after saving Options. The password consists of SIX letter code with English capital A to Z.

5. Candidates are instructed to take a print out of saved options.

6. Candidates have to check website https://apparamed.apntruhs.in for allotment of seats after closure of date of exercising options for status of allotment.

7. Candidate has to download the allotment letter by paying the University Fee through payment gateway.

8. Candidate has to take print out of allotment order. Check their allotment and report to the Principal of respective college before the date specified on the allotment letter.

9. The selected candidates shall report to the Principal with all original certificates, pay the College fee before the last date and time at the allotted college as mentioned in the allotment letter.

10. The University Fee once paid shall not be refunded under any circumstances.

11. Next rounds of counseling will be conducted for:
   a. Left over seats in phase - 1
   b. Not reported / Not joined seats.

12. No individual communication will be sent to the candidates. Candidates are advised to check the university website http://ntruhs.ap.nic.in from time to time for all further notifications for exercising web-options, list of allotted candidates, Instructions etc.

13. Candidates are advised to refer the Prospectus displayed on Dr. NTRUHS web-site http://ntruhs.ap.nic.in for eligibility criteria and any other details.

14. Help Desk Numbers: For information during exercising web options:
   a. For technical difficulties Nos. 9490332169, 9030732880 and 9392685856
   b. For clarifications on Regulations No. 08978780501 and 07997710168 (10.00 AM to 6.00 PM only).

Date: 18.03.2021
Place: Vijayawada

REGISTRAR

PROCEDURE TO EXCERCISE OPTIONS

1. Open the website https://apparamed.apntruhs.in Home page displayed as follows.
2. Click on the **Web Options** link for Exercising options.
3. Instructions to candidate window will be displayed as follows.

![Web Options Page](image)

4. Read the Instructions carefully, then click **I Understood** button.
5. Enter the details Roll Number, Rank, Registered Mobile Number and Registration number of your AP Application and click on **Get OTP** button to get Login OTP after receiving the OTP enter it in the OTP Box in Capitals and click on **Validate** button.

![Option Form](image)

6. Option form will be displayed as shown below with colleges on the left side. This window displays all the eligible colleges based on gender and specialization.

![List of Colleges with Courses](image)

Three types of filters are available to minimize the selection list. The first filter is college code, another filter is and District-wise and the third one is course wise filter.

- If you Type one of the Alphabets in college filter box, for example “P” is typed, then the college codes starting with alphabet “P” will be displayed
- If you select Krishna District in the District combo box, the list of colleges available in Krishna district alone will be displayed.
- If you want to view only 1 course you can use this course filter
- Select the college on left window and click on **Add button** click OK to add college to the right side window as option number one. Then next one will be added as second option and so on. The priority of options is displayed on the right side window.
You can modify the priority of options by clicking on the Modify button. Select an option, drag it to the required place and drop. Automatically the option will be moved to the new location and the priority numbers will be renumbered. (OR) Select the option and press the UP/DOWN arrow buttons present in between the tables to move up/down one level.

Select an option and Click the Delete button, then the option will be deleted from the selected list.

There is no limit on selection of number of options.
After satisfying with the selected list of colleges and their priorities, click on Save button and enter the password (OTP) which you have received by SMS and click Confirm button, then the selected options are saved in the Server for processing, and the saved options will be displayed in printed format. Take a print and verify thoroughly the colleges and their priority. You can change the priorities again by login, you can do this for any number of times.

7. After selecting all the options click on SAVE button, now you will have to confirm the options with the saving OTP

Note: After confirmation you will receive a message: Roll No: XXXXXXXX Rank: XXXX saved XX options on Date: Time. If not done by you forward this message to help desk and call immediately. Registrar-NTRUHS

Act accordingly
8. The options exercised will be closed at the specified time on the last date specified for web options in the notification.
9. The options registered in the server will be frozen automatically on the last day specified in the notification and shall be used for seat allotment.
10. The options will be processed on the dates specified and the results will be communicated through SMS message to the registered mobile number, which you have provided and you can also take a print of the provisional allotment order from the website after paying the University registration fee through online and report to the allotted college on or before the date specified in the allotment letter.

Do's and Don'ts

- Do not use mobiles and tablets to exercise the options. Use only Desktop or Laptop computers.
- Check college codes thoroughly before entering options
- Write college codes in the order of preference on a white paper before entering into web.
- Do not select colleges which you are not interested.
- Use Internet Explorer Version 11 or Microsoft Edge or Google Chrome for exercising web options.
- Avoid using slow internet facility.
- Allotments will be made in the order of preference of options and exercise utmost care while entering options.
- Allotments will be made in the Merit order
- Allotment made in the web counselling is final and cannot be altered under any circumstances.
- Therefore only such colleges and courses that candidate will join without any hesitation should be chosen.
- Convenor is not responsible for any technical or human errors from client side (Student side) while exercising options.
- Keep your mobile with you while exercising options and do not block SMS.