



Dr. NTR UNIVERSITY OF HEALTH SCIENCES: A.P: VIJAYAWADA-520 008

Lr. No. 493/A7/18

Dated :25-04-2019

To

The Principals of all affiliated Physiotherapy Colleges in the State of A.P.

Sir / Madam,

Sub : Dr. NTR UHS - Academic –Schedule for BPT/MPT Courses for the academic year **2019-20** – Communicated - Reg.

Ref : 1. This University's Academic Calendar for the year 2019.
2. Orders of the Vice Chancellor Dt.25-04-2019.

* * * * *

I am by direction, herewith furnishing the **SCHEDULE** to be followed by the Physiotherapy colleges for the academic year **2019-20** so as to apply for **INSPECTION / AFFILIATION** by remitting the requisite fee for each course to Dr. NTR University of Health Sciences, Vijayawada in the form of Demand Draft drawn in favour of the Registrar, Dr. NTR UHS, Vijayawada.

It is informed that the application for **INSPECTION / AFFILIATION** shall be submitted alongwith details of physical facilities, clinical permission letters with the following details and enclosures. If the relevant enclosures are not submitted to the University alongwith proposals, affiliation will not be granted by the University. **Further, it is informed that the signature of the Principal alongwith official seal is must on every page submitted by the College.**

I. FEE PARTICULARS :

Course	Inspection fee + GST 18% Rs.	Affiliation fee for existing colleges + GST 18% Rs.	Affiliation fee for New colleges + GST 18% Rs.	Last date for applying for Inspections and continuation of affiliation by the existing colleges
BPT	25,000 + GST 18%	1,00,000 + GST 18%	C.R.Fee.50,000/- 2,00,000 + GST 18%	on or before 13.05.2019
MPT	25,000/- for each speciality + GST 18%	50,000/- for each speciality + GST 18%		

- The colleges where 1st batch of students completes the course have to apply for continuation of affiliation by paying requisite affiliation fee.
- The colleges offering both Under Graduate (BPT) and Post Graduate (MPT) courses should submit the requisite University Inspection/Affiliation fee **separately** for each course.

II. STAFF PARTICULARS

- Teaching staff particulars of departments wise including Principal, Vice-Principal, Professors, Assoc. Profs, Asst. Profs., Tutors, Lecturers and Instructors are to be submitted.

- b. To pay the University Inspection / Affiliation requisite fee through common Demand Draft for both Under Graduate (BPT) and Post Graduate (MPT) courses who have offering the both courses.
- c. Submission of pay slips of all staff is mandatory.
- d. For newly recruited staff submit specialty wise completely filled in Faculty ID forms with the latest color Photo of the concerned faculty alongwith the following necessary enclosures
 1. Copy of Pan Card
 2. Copy of Appointment Order
 3. Copy of Joining Report
 4. Attested copies of qualifications (Xerox copies of the original degree certificate etc.,).
 5. Other relevant documents.
- e. **Only one faculty list with signature of the Principal for both courses in the same college, to be submitted as a single proposal course wise fee who have both UG and PG courses as the faculty are same as per University norms.**

Note:- There is no need to submit faculty ID forms of the existing staff but the Principal has to submit an undertaking that the staff are continuously working from the previous academic years as per the University norms.

This is mandatory for granting affiliation by the University

III. PERMISSION LETTERS

- a. The colleges who have already applied for enhancement of seats and awaiting orders from Government of A.P should also apply to University for inspection for enhancement of seats along with continuation of affiliation.
- b. However, affiliation for enhancement of seats for Physiotherapy college will be considered only after receipt of letter of permission from Government of A.P.
- c. Each institute should be running at the address permitted by Government only. If any college wishes to shift the college to new premises, they should obtain Government permission and submit the same to the University. Shifting of college premises in between the academic year and without University/Government permission will not be entertained.

IV. CLINICAL TRAINING TO THE STUDENTS

- a. **Course wise latest Clinical Permission letters as per G.O. in original from the concerned hospitals regarding clinical training of the students should be submitted along with affiliation proposals.**
- b. Government permission is necessary for changes of affiliated hospitals for clinical training.
- c. **If any college has failed to submit the latest clinical permission letters from the concerned Hospitals as per G.O., the affiliation will not be granted.**
- d. NOC from Digital Library, Dr.NTRUHS for 2019-20

V. GENERAL INFORMATION

The University shall have the right to conduct an enquiry or appoint an enquiry committee if there are substantial allegations (or) irregularities in administrative, financial (or) academic nature, against the colleges.

TA & DA bills will be submitted to the University within 3 months as per prescribed rules after conducting inspection if any.

Further, it is informed to submit the compliance with documentary evidences regarding rectification of the deficiencies already informed by the University while granting the conditional affiliation for the academic year 2018-19 along with the proposal, failing which the provisional affiliation will not be granted for the academic year 2019-20.

If the application is received after the last date i.e., 13.05.2019, granting of affiliation will not be considered by the University for the academic year 2019-20. Hence you are requested to submit the Applications/Proposals alongwith relevant documents with inspection and affiliation fee as stated above for granting of affiliation for the academic year 2018-19 with in the date.

Yours faithfully,
Sd/-REGISTRAR

// ATTESTED //


JOINT REGISTRAR (ACADEMIC)

25/4/19

Copy to the Joint Registrar (Admissions), Dr. NTR UHS, VJA.

- " The PS to Vice – Chancellor / PA to Registrar, Dr. NTR UHS, VJA.
- " The Web Master - with a request to place the same in the University Website.

